

The
Mississippi Judicial College

announces registration for the

2016

**MISSISSIPPI
MUNICIPAL COURT JUDGES
SEMINAR**



IP Casino Resort & Spa - Biloxi, MS

June 8-10, 2016



MISSISSIPPI JUDICIAL COLLEGE

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Mississippi Municipal Court Judges:

The Mississippi Judicial College takes great pleasure in inviting each of you to the Mississippi Municipal Court Judges Seminar to be held on June 8-10, 2016, at the IP Casino Resort & Spa in Biloxi. As part of our service to the people of Mississippi, MJC provides continuing education to judges and court-related personnel in our judicial system. We are pleased to have the opportunity to work with you on this and other continuing education endeavors, and hope that your visit to the IP Resort will be both an educational and enjoyable one.

If you have any questions about the information contained in this electronically transmitted brochure, please feel free to contact the MJC staff listed below who will be working with you on this seminar. We look forward to seeing you on the Mississippi Gulf Coast in June.

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SEMINAR INFORMATION

Seminar Registration

To register for this seminar, please complete the registration form and return to MJC by ***Wednesday, May 18, 2016***. If you are planning to attend, please register so that we can make the necessary arrangements with the hotel.

Hotel Reservations

The IP Resort has reserved a block of rooms for the seminar. To make your overnight reservations, follow the instructions on the *Making Reservations* page. MJC will direct bill the \$84.99 single/double rate (for one room), plus resort fees, for the municipal judges staying for the nights of Wednesday, June 8th and Thursday, June 10th. ***Municipal judges must live outside a 30 mile radius of the resort to have the room rate paid by MJC. Also, judges pro tem are responsible for paying their lodging costs.*** All reservations must be made directly with the IP Resort and guaranteed with your credit card to confirm your requests. Eligible judges will have the billing of the room rate changed by MJC Staff to our master account at the IP Resort only after you have checked-in.

Check-in time at the IP Resort is 4:00 p.m., with check-out at 11:00 a.m.

Travel and Meal Reimbursement

MJC will provide each municipal judge with a reimbursement form for mileage and applicable meals. ***Judges pro tem are responsible for their own travel and meal expenses.***

Attendance Policy

100% attendance is required of all MJC constituent groups, which includes municipal court judges who are eligible for reimbursement. This includes mileage, meals, and lodging.

Judicial Education

This year's seminar will provide twelve (12) hours of continuing judicial education, which includes one (1) hour of ethics. Please refer to the seminar schedule of events link for function and session times.

CLE

MJC will provide each attendee with a form for reporting CLE credits to the Mississippi Commission on Continuing Legal Education. ***MJC cannot take payment of fees for CLE.***

Attire

All sessions and functions of the seminar are casual.



MAKING RESERVATIONS *at the* IP Casino Resort & Spa

This year's seminar will be held at the IP Resort & Spa in Biloxi. The group code is **S160405** with the group listed as *Municipal Court Judges*. We recommend making reservations online by going to its website, www.ipbiloxi.com/groups. Or, you may call the IP Casino Resort & Spa Room Reservations Department directly at **888-946-2847**, press **1** for reservations, identify yourself as being with this group by using Group Name or Code, and presenting a credit card number to hold the reservation. Our room rate for the nights of Wednesday, June 8th and Thursday, June 9th is \$84.99, plus the resort fee. Any reservation requests made prior to and/or after these dates are subject to availability and the prevailing hotel rates, local taxes, and resort fees.

The deadline for making reservations with the IP Resort in the MJC room block is Wednesday, May 18, 2016, or until rooms in the block are gone, whichever comes first.

All reservations must be made directly by you with the IP Resort & Spa and must be guaranteed by a credit card when you contact the hotel. Please be sure to write down your confirmation number. Should cancellation of individual reservations become necessary, the IP Resort requires seventy-two (72) hours notice prior to your scheduled check-in time. Failure to not properly cancel your reservation could result in a “no-show” situation where your credit card will be billed.

The IP Resort has been instructed to direct bill the eligible judge's room rates, as well as the daily resort fees, for the nights of Wednesday, June 8th and Thursday, June 9th to MJC's master account. This will be done *only* after you arrive at the IP Resort and check-in.

Judges pro tem are responsible for their hotel, travel, and meal expenses.

For driving instructions and amenities at the IP Casino Resort & Spa, visit its website at <http://www.ipbiloxi.com/>



AGENDA & e-REGISTRATION FORM

To visit the MJC website, which contains the 2016 calendar, programming registration and agendas, as well as publications, please follow this link:

<http://mjc.olemiss.edu/>

Your *Manual for Mississippi Municipal Courts* may be accessed on the MJC website by clicking on *Publications* and enter the password *Blackstone*.

<http://mjc.olemiss.edu/publications/>

To view the most current agenda for the Mississippi Municipal Court Judges Seminar, please follow this link:

<http://mjc.olemiss.edu/conferences/>

To register for the Mississippi Municipal Court Judges Seminar using our *e-Registration Form*, please follow this link:

[2016 Municipal Court Judges Seminar e-Registration Form](#)



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