

The Mississippi Judicial College

announces registration for the

Municipal Court Clerk Conference



*Jackson Marriott
Jackson, Mississippi*

September 14-16, 2016

Coordinated by:
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MUNICIPAL COURT CLERK CONFERENCE

Jackson Marriott ~ Jackson, Mississippi

September 14-16, 2016

The Mississippi Judicial College will conduct a seminar for the Municipal Court Clerks at the ***Jackson Marriott, 200 East Amite Street, Jackson, Mississippi.*** This seminar will provide you with twelve (12) hours of legislatively mandated training.

If you plan to attend the seminar, then please complete the attached registration form and fax, mail or e-mail it to the Mississippi Judicial College by ***August 22, 2016.*** Please note that the registration form is an interactive form and may be saved with another name and e-mailed back to Krista Poynor or Linda Beasley at MJC at the following e-mail address: mjcregistration@olemiss.edu

MAKING YOUR RESERVATIONS

Reservations for this event may be made by calling **Marriott reservations at 1-800-256-9194 or 1-601-969-5100** and informing the reservationist that you are attending the **Municipal Court Clerks Conference sponsored by the Mississippi Judicial College (Group Code JCCJCCA).** *Although your room will be placed on the master bill of the Mississippi Judicial College, you must present a credit card for the room to be held.*

The Jackson Marriott has reserved a block of rooms for the nights of Wednesday, September 14, 2016, and Thursday, September 15, 2016. The Mississippi Judicial College will pay the conference rate of \$89.00 for one room for each of the nights of September 14th and 15th for clerks living more than 30 miles from Jackson. Meals will be reimbursed at the MJC rate. The Mississippi Judicial College has arranged for complimentary self-parking for attendees. MJC does not reimburse for parking. For more information about the Jackson Marriott or for directions click the following link:

www.marriott.com/janmc

The room block will drop August 22, 2016

Reservations made after the reservation deadline will be subject to the best available rate, on a space available basis, at the time the reservation is made. Hotel check-in is at 3:00 p.m. and check-out is 11:00 a.m.

REGISTRATION: Registration will be held from 11:00 a.m. until 1:00 p.m. on Wednesday, September 14th, 2016. **You will be on your own for lunch.**

PROGRAM: The program will begin at 1:00 p.m. on Wednesday, September 14th and will conclude at noon on Friday, September 16th, 2016. Seminar topics include:

- *Report from the State Auditor*
- *Panel Discussion of Current Issues*
- *New Clerks Orientation*
- *DUI Law Update*
- *Report from the Attorney General*
- *Domestic Violence Protection Orders*
- *Active Shooter Awareness*
- *Ethical Considerations for Clerks*
- *Report from the Highway Patrol*

The MJC Board of Governors has adopted a 100% attendance policy at all seminars and Municipal Court Clerks are required to attend 100% of the program to be reimbursed for mileage, meals and hotel.

TRAVEL: Municipal Court Clerks who drive personal vehicles will be reimbursed at the rate of .54 cents per mile.