

The Mississippi Judicial College

announces registration for the

Circuit Court Clerk Conference



*Jackson Marriott
Jackson, Mississippi*

January 11-13, 2017

Coordinated by:
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CIRCUIT COURT CLERKS CONFERENCE

Jackson Marriott ~ Jackson, Mississippi

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The Mississippi Judicial College will conduct a seminar for the Circuit Court Clerks at the ***Jackson Marriott, 200 E. Amite St., Jackson, Mississippi.*** This seminar will provide you with twelve (12) hours of training, which, when added to the six hours given for attending court, will complete your annual 18-hour statutory training requirement.

If you plan to attend the seminar please complete the attached registration form and fax, mail or e-mail it to the Mississippi Judicial College by ***December 16, 2016.*** ***(The form is an interactive form and may be filled out, saved to another name and e-mailed back to MJC).***

MAKING YOUR RESERVATIONS

Reservations for this event may be made by calling **Marriott Reservations at 1-800-256-9194 or 1-601-969-5100 (Group Code MCIMCIA)** and informing the reservationist that you are attending the **Circuit Court Clerks Conference sponsored by the Mississippi Judicial College.** *Although your room will be placed on the master bill of the Mississippi Judicial College, you must provide a credit card for the room to be held.*

The Jackson Marriott has reserved a block of rooms for you for the nights of Wednesday, January 11th and Thursday, January 12th. The Mississippi Judicial College will pay the conference rate of \$89.00 for one room the nights of January 11th and January 12th for clerks living more than 30 miles from Jackson. Meals will be reimbursed at the MJC rate.

The room block will drop December 20, 2016

Reservations made after the reservation deadline will be subject to the best available rate, on a space available basis, at the time the reservation is made. Hotel check-in is at 3:00 p.m. and check-out is 11:00 a.m..

REGISTRATION: Registration will be held from 11:00 a.m. until 1:00 p.m. on Wednesday, January 11, 2017.

PROGRAM: The program will begin at 1:00 p.m. on Wednesday, January 11th, 2017 and will conclude at noon on Friday, January 13th, 2017. Seminar topics include:

- *Report from the State Auditor*
- *Update from Secretary of State*
- *Supreme Court Clerk Update*
- *Update from the Attorney General*
- *Capital Defense*
- *PERS*
- *Expungements*
- *Domestic Violence Protection Orders*
- *SEMS Update*

The MJC Board of Governors has adopted a 100% attendance policy at all seminars. Therefore, Circuit Court Clerks are required to attend 100% of the program to be reimbursed for mileage, meals and hotel.

TRAVEL: Circuit Court Clerks who drive personal vehicles will be reimbursed at the rate of .54 cents per mile.